



Kingsmead Parish Council  
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 16<sup>th</sup> December 2019 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 11<sup>th</sup> December 2019

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## A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
  - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
  - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
  - a) To receive a report from PCSO Phil Hambleton
5. **Approval of Minutes**
  - a) To approve the minutes of the Ordinary Meeting held 18<sup>th</sup> November 2019 (*attached*)
6. **Finance and administration**
  - a) To approve and sign the current account November bank reconciliation (*attached*)
  - b) To approve and sign the savings account bank reconciliation (*attached*)
  - c) To approve and sign accounts for payment December 2019 (*attached*)
  - d) To note accounts paid in November 2019 (*attached*)
  - e) To note financial position/management accounts to end December 2019 (*attached*)
  - f) To approve the revised Financial Regulations (*attached*)
  - g) To appoint a member to approve the bank reconciliation statements
  - h) To receive the minutes of the 25<sup>th</sup> November Finance Committee Meeting (*attached*)
  - i) To consider and approve the 2020-2021 budget and precept (*attached*)
  - j) To approve the recommendation of the Finance committee to use RBS for Year end close down (£560 plus mileage - payable in FY 20-21)
  - k) To approve a payment of £20 to the clerk for the purchase of computer glasses
7. **Planning**
  - a) To consider current planning applications: -

Ordinary Meeting Agenda (cont.)

<a href="#">19/03107/FUL</a>	Land At St Georges Way Northwich	Erection of 5 detached dwellings with associated servicing, drainage, access and landscaping
<a href="#">19/04303/FUL</a>	Kingsmead Square	Installation of 2 rapid electric vehicle charging stations (existing parking spaces will become 2 EV charging bays, along with associated equipment)

- b) To consider further actions in relation to correspondence to residents and CWAC regarding planning matters and the Council's land at London Road
- c) To consider attendance at the CWAC planning committee on 23rd January at 4pm re the determination of application [19/00107/FUL](#) for 358 London Road

8. **Asset Management**

- a) To receive an update in relation to Land at St George's Way
- b) To approve a payment to Brown Rural surveyors for 5 hours of land valuation works
- c) To approve the terms of engagement for Brown Rural surveyors (*attached*)
- d) To approve the terms and conditions of business for Brown Rural surveyors (*attached*)
- e) To consider further quotes for the replacement of pier cap stones (Cllr Logan)
- f) To consider a policy of approval to complete deeds to extinguish Estate Rentcharges at the expense of the applicant until the financial year end

9. **SLCC Practitioner's Conference**

- a) To approve the Clerk's attendance at the SLCC Practitioner's conference (£299 plus £82 travel)

10. **Grounds Maintenance and Wetland management Contract renewals**

- a) To receive an update on the meeting of the working group
- b) To consider next steps in relation to the renewal of the contracts
- c) To approve the costs of procurement support for the contract renewals (*attached*)

11. **Youth Council**

- a) To receive an update from the working group
- b) To agree actions for the working group

12. **Parks and Playgrounds**

- a) To receive an update
- b) To consider quotations for painting of the white sections of the lychgate at Kensington Way park (£190 plus materials) or the entire structure (£690 plus materials)
- c) To agree a date for the next meeting of the play area committee
- d) To consider a date for a litter pick
- e) To approve costs for bark replenishment (*to be provided*)

13. **Trees and Ponds**

## Ordinary Meeting Agenda (cont.)

- a) To receive an update from the working group
- b) To receive an update on the collapse of the culvert at Monarch Drive
- c) To consider quotations to reduce the height of the Weavervale footpath hedge to 1.5m
- d) To consider a quote to crown lift trees on the Weavervale footpath
- e) To consider a quote for general winter pruning works
- f) To consider a quote for tree works at Burwardsley Way play area
- g) To consider a quote for tree works at Campbell Close play area
- h) To consider a quote for tree works at Capesthorpe Close and Pulford Close play areas

### 14. **Events and Christmas**

- a) To receive an update on the Christmas event
- b) To note the amount raised for Barnardo's from the event
- c) To consider a request for an additional payment from Mack's Music (£21)

### 15. **Village Hall/Community Building Working Group**

- a) To receive an update from the working group
- b) To consider further actions for the working group

### 16. **Clerk Report**

- a) To receive a verbal report

### 17. **Close of meeting**