



Kingsmead Parish Council
PO Box 448
Knutsford
WA16 1FJ

Clerk: Sarah Morgan
Telephone: 01606 533858
clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 18th November 2019 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 11th November 2019

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton
5. **Approval of Minutes**
 - a) To approve the minutes of the Ordinary Meeting held 21st October 2019 (*attached*)
6. **Finance and administration**
 - a) To approve and sign the October bank reconciliation (*attached*)
 - b) To approve and sign accounts for payment November 2019 (*attached*)
 - c) To note accounts paid in October 2019 (*attached*)
 - d) To note financial position/management accounts to end November 2019 (*attached*)
 - e) To note the cheque payment made to the Royal British Legion for £100
 - f) To note the cancellation of the 11th November finance committee
 - g) To appoint an additional member to the finance committee and to update to the terms of reference accordingly
 - h) To approve the transfer of £15,000 from current a/c to the Business 125 Day Saver a/c
7. **Personnel**
 - a) To consider a recommendation in relation to increasing the Clerk's hours
 - b) To approve a process for the appraisal for the Clerk and agree a date
8. **Planning**
 - a) To consider current planning applications: -

Ordinary Meeting Agenda (cont.)

19/00107/FUL	358 London Road	REVISED PLANS: Change of use of outbuilding (former abattoir) to residential for dependent relatives apartment with side extension
19/03608/FUL	342 London Road	Dropped kerb and vehicle crossing at the front of the property

- b) To consider further actions in relation to correspondence to residents and CWAC regarding planning matters and the Council's land at London Road

9. **Asset Management**

- a) To note the delay in the receipt of insurance information from the Police Commissioner
- b) To consider a request to complete a deed of variation in relation to Estate Rentcharges (*attached*)
- c) To consider an offer in relation to an adjustment to access rights for Land at St George's Way (*attached*)

10. **Grounds Maintenance and Wetland management Contract renewals**

- a) To receive an update on the meeting of the working group
- b) To consider next steps in relation to the renewal of the contracts

11. **Youth Council**

- a) To receive an update from the working group
- b) To agree actions for the working group

12. **Parks and Playgrounds**

- a) To receive an update
- b) To consider a request for budget virements from the play area committee to complete repairs
- c) To receive a report in relation to trial areas for wildflower meadows (Cllr Hoey)
- d) To receive the minutes of the play area committee meeting held 21st October

13. **Trees and Ponds**

- a) To receive an update from the working group
- b) To consider quotations to reduce the height of the Weavervale footpath hedge to 1.5m
- c) To consider a quote to remove a cherry tree, stump grind and relay paving at Capesthorpe Close

14. **Events and Christmas**

- a) To note arrangements made and confirmation of bookings
- b) To agree further actions in relation to the event
- c) To receive a report in relation to member attendance at the Remembrance Sunday parade

15. **Village Hall/Community Building Working Group**

- a) To receive an update from the working group
- b) To consider further actions for the working group

Ordinary Meeting Agenda (cont.)

16. **GDPR**
 - a) To consider matters relating to the use of personal email addresses
 - b) To consider a date for a GDPR training/information session
17. **Clerk Report**
 - a) To receive a verbal report
18. **Close of meeting**