



Kingsmead Parish Council
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 20th January 2020 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 13th January 2020

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton
5. **Approval of Minutes**
 - a) To approve the minutes of the Ordinary Meeting held 16th December 2019 (*attached*)
6. **Finance and administration**
 - a) To approve and sign the current account December bank reconciliation (*attached*)
 - b) To approve and sign accounts for payment January 2020 (*attached*)
 - c) To approve and sign accounts paid in December 2019 (*attached*)
 - d) To note financial position/management accounts to end January 2020 (*attached*)
 - e) To note the new employer contribution rate to the Cheshire Pension Fund as of 1st April 2020 (*attached*)
7. **Consultations**
 - a) To consider a response to the CWAC Local Cycling and Walking Infrastructure Plan (*attached*)
 - b) To consider a response to the consultation on LJLA Airspace Change Proposal (*attached*)
8. **Risk Assessment**
 - a) To approve and sign the reviewed risk assessment (*attached*)
9. **Asset Management**
 - a) To consider quotes for the replacement of pier cap stones (*attached*)

Ordinary Meeting Agenda (cont.)

- b) To approve and sign the terms of a Deed of Variation for removal of the fixed rentcharge on a residential property (*attached - confidential*)
- c) To approve a quotation for the repair of railings on the spine road (*attached - to be covered by insurance*)
- d) To approve the instruction for Chafes Hague Lambert Solicitors to act in relation to land valuations and Deeds of Easement works for Land at St George's Way

10. Personnel

- a) To note the completion of the staff appraisal
- b) To approve the automatic increment progression to NJC SCP 28 as of 1st April 2020 based on a satisfactory performance review

11. Parks and play areas

- a) To receive an update from the meeting of the play area committee
- b) To approve the removal of the basketball and combined goal from Kensington Way (£720)
- c) To approve expenditure of up to £500 for the wildflower project (*Cllr Hoey - attached*)
- d) To consider a date for a litter pick (15th or 22nd February)

12. Trees and Ponds

- a) To receive an update from the working group
- b) To consider amended quotations to reduce the height of the Weavervale footpath hedge to 1.5m including chipping of waste (*attached*)
- c) To consider a quote to crown lift trees on the Weavervale footpath (*attached*)
- d) To consider a quote for tree works at Burwardsley Way play area (*attached*)
- e) To consider a quote for tree works at Claremont Close (*attached*)
- f) To consider a quote for tree works at Campbell Close play area (*attached*)
- g) To consider a quote for tree works at Capesthorpe Close and Pulford Close play areas (*attached*)
- h) To consider a quote for general winter pruning works on the spine road and play areas (*attached*)
- i) To consider a quote for 50% of hedge reduction works at St George's Way (£210 - *verbal report*)
- j) To approve a budget of £5000 for repair works to the collapsed culvert on Monarch Drive with the approval of works to be delegated to the Clerk in conjunction with the Trees and Ponds Working Group on advice of the CWAC flood risk team (*attached*)
- k) To consider the replanting of hedgerow at St George's Way and payment of invoice for works

13. Training

- a) To approve the Clerk's attendance at Internal Audit training on 29th January (£75.00)

14. Storage Facility

- a) To approve the licence agreement for the rental of a storage unit at New Cheshire Business Park, Wincham. Cost - £20pw plus £50 refundable deposit, min term one calendar month (*doc attached*)

15. VE Day 75

Ordinary Meeting Agenda (cont.)

- a) To discuss options for the council's participation in VE Day 75 (*see link [here](#)*)
- 16. **Village Hall/Community Building Working Group**
 - a) To receive an update from the working group
 - b) To consider further actions for the working group
- 17. **Close of meeting**