



Kingsmead Parish Council
PO Box 448
Knutsford
WA16 1FJ

Clerk: Sarah Morgan
Telephone: 01606 533858
clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held online using Zoom video conferencing on Monday 20th July 2020 at 7.30pm

Go to <https://us02web.zoom.us/j/86868158340?pwd=VUFBVep2SzN2TGRZYWJUSzFqaTVBQT09> or use meeting ID 868 6815 8340 to join, entering the password is 667519 to access the waiting room.

Sarah Morgan, Clerk to the Council

Date: 15th June 2020

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton
5. **Approval and receipt of Minutes**
 - a) To approve the minutes of the Ordinary Meeting held 15th June 2020 (*attached*)
 - b) To approve the minutes of the Extra Ordinary Meeting held 6th July 2020 (*attached*)
 - c) To receive the minutes of the Finance Committee Meeting held 6th July 2020 (*attached*)
 - d) To receive the minutes of the Play Area Committee Meeting held 2nd June 2020 (*attached*)
6. **Finance and administration**
 - a) To approve the current account bank reconciliation to 30-06-2020 (*attached*)
 - b) To approve the Nationwide 45 Day Saver account reconciliation to 01-07-2020 (*attached*)
 - c) To approve the Yorkshire Bank Account reconciliation to 30-06-20 (*attached*)
 - d) To approve accounts for payment in July 2020 (*attached*)
 - e) To note accounts paid in June 2020 (*attached*)
 - f) To note financial position/management accounts to end July 2020 (*attached*)
 - g) To consider recommendations from the Finance Committee in relation to current budgets
 - h) To agree a process for the approval of payments in August 2020

Ordinary Meeting Agenda (cont.)

7. Annual Meeting of the Council

- a) To agree when the Annual Meeting will be held

8. Rent charges

- a) To approve costs for the removal of rent charges from resident title deeds (*estimate £850 legal fees plus disbursements of £3 per document/property - est.2000*)

9. Coronet Pond Path

- a) To approve a quotation for resurfacing of the path (*attached*)

10. Planning

- a) To consider response to planning applications

20/01894/FUL	15 Stretton Walk	First floor side extension. Single storey rear extension to include demolition of existing conservatory.
20/01957/FUL	16 Royal Gardens	Single storey extensions to front and rear. Demolition of rear conservatory.

11. Contract Renewals

- a) To receive an update on progress with the contract renewals

12. Land transfers

- a) To approve areas of land for transfer to the parish council
- b) To approve legal fees for the transfer applications (£720 for developer land plus £360 for dissolved company land)

13. Community Awards

- a) To consider recognition for those selected for community awards
- b) To consider Community Award Nominations (*attached - COFIDENTIAL*)

14. Website Accessibility

- a) To consider matters relating to the requirements of the council to meet the 2018 regulations by 23rd September 2020

15. Events

- a) To consider the poppy display plans
- b) To receive an update on the Christmas event plans

16. Request to purchase land

- a) To consider in principle a request to purchase land at Shavington Way (*attached - verbal report*)
- b) To consider agreeing policy on the sale of parish council land

17. Purchase Order policy revision

- a) To consider revisions to the Purchase Order Policy (*attached*)

18. Hedge cutting

- a) To consider the early cutting of the top path hedge from Blandford Drive to Buckingham Drive (usually cut between September and March)

Ordinary Meeting Agenda (cont.)

19. Environment

- a) To consider the cleaning of road signs by members of the council (Cllr Weltman)
- b) To consider quotations for tree works at Campbell Close/Stretton Walk and Lavister Close
(quotations attached separately)
- c) To approve a quotation for the surveying of woodland areas
- d) To consider a quotation for works to the rear of Waystead Close *(attached)*

20. Agenda items for next meeting

- a) To note agenda items to be considered at the September meeting

21. Close of meeting