



Kingsmead Parish Council
PO Box 448
Knutsford
WA16 1FJ

Clerk: Sarah Morgan
Telephone: 01606 533858
clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 21st October 2019 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 14th October 2019

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton
5. **Approval of Minutes**
 - a) To approve the minutes of the Ordinary Meeting held 16th September 2019 (*attached*)
6. **Finance and administration**
 - a) To approve and sign the September bank reconciliation (*attached*)
 - b) To approve and sign accounts for payment October 2019 (*attached*)
 - c) To note accounts paid in September 2019 (*attached*)
 - d) To note financial position/management accounts to end October 2019 (*attached*)
 - e) To approve an annual direct debit to Information Commissioner's Office for the registration fee (£35)
 - f) To note the date of the finance committee meeting (11th November)
 - g) To approve the Council's annual membership of the SLCC (£175)
7. **Planning**
 - a) To consider current planning applications: -

| | | |
|------------------------------|------------------|----------------------------------------------------------------------|
| 19/03580/FUL | 1 Harthill Close | Single storey rear and side extension (resubmission of 19/01684/FUL) |
| 19/03420/FUL | 12 Moulton Close | Demolition of existing |

Ordinary Meeting Agenda (cont.)

| | | |
|------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | conservatory and erection of single storey rear and side extension, first floor extension over existing garage including garage conversion and new rear garden gate access |
| 19/03417/FUL | 53 Monarch Drive | Proposed single storey rear extension and associated alterations |

- b) To receive updates on the complaint to CWAC re the determination of application 19/01083/FUL
- c) To consider further actions in relation to correspondence to residents regarding planning matters and the Council's land at London Road

8. **Asset Management**

- a) To consider storage arrangements for small assets
- b) To consider actions following the meeting with AMOR homes regarding the proposed development at Land at St George's Way
- c) To consider actions in relation to the transfer of the Estate Rentcharges to the Parish Council and the ongoing requirements of the Parish Council.
- d) To consider correspondence regarding issues with access into the woodland by the Dukes Way 2 play area.

9. **Consultation on proposed changes to the CWAC Enforcement Policy ([link for information](#))**

- a) To consider a response regarding the proposal to increase delegation for enforcement to town or parish councils to build stronger communities
- b) To consider general feedback on changes to the Enforcement Policy

10. **Grounds Maintenance and Wetland management Contract renewals**

- a) To receive an update on the meeting held with APSE regarding the contract renewals
- b) To consider next steps in relation to the renewal of the contracts

11. **Remembrance Day 11th November 2019**

- a) To confirm arrangements and agree attendance and purchase of 2 wreaths

12. **Youth Council**

- a) To receive an update from the working group
- b) To agree actions for the working group

13. **Plastic Free Communities**

- a) To consider supporting a journey towards achieving Plastic Free Community status in Kingsmead (*attached - Community Toolkit*)

The Council would be required to:

- Pass a resolution supporting the initiative, committing to plastic-free alternatives and plastic-free initiatives within the constituency
- Lead by example to remove single use plastic items from their premises and events

Ordinary Meeting Agenda (cont.)

- Encourage plastic free initiatives, promote the campaign and support/initiate events
- Appoint a representative to the Plastic Free Community steering group

14. **Parks and Playgrounds**

- a) To receive an update
- b) To consider trial areas for wildflower meadows (Cllr Hoey)
- c) To consider actions in relation to resident correspondence regarding litter

15. **Trees and Ponds**

- a) To receive an update from the working group

16. **Events and Christmas**

- a) To note arrangements made and confirmation of bookings
- b) To agree a charity for donations received from the event
- c) To agree actions to be taken

17. **Village Hall/Community Building Working Group**

- a) To receive an update from the working group

18. **Newsletter**

- a) To agree a date for publication and format/content of next newsletter

19. **Clerk Report**

- a) To receive a verbal report

20. **Any other business**

For information only, no decisions can be made under this agenda item

21. **Close of meeting**