



Kingsmead Parish Council  
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held online using Zoom video conferencing on Monday 21<sup>st</sup> December 2020 at 7.30pm

Go to <https://us02web.zoom.us/j/89099222813?pwd=T1dPYXJqbFd3cElueVBkTU4rcGI4QT09> or use meeting ID 890 9922 2813 to join, entering the password 266293 to access the waiting room.

*Lara Jacob*

Lara Jacob, Clerk to the Council

Date: 16<sup>th</sup> December 2020

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## A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**  
To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct
3. **Public open forum**  
Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**  
To receive a report from PCSO Phil Hambleton (*to follow*)
5. **Approval and receipt of Minutes**
  - a) To approve the minutes of the Ordinary Meeting held 16<sup>th</sup> November 2020 (*attached*)
  - b) To approve the minutes of the Extra Full Council Meeting held 14<sup>th</sup> December 2020 (*attached*)
6. **Finance and administration**
  - a) To note that the current account bank reconciliation to 30-11-2020 is not available and that a reconciliation will be presented in January 2021.
  - b) To note that the transfer of signatories is incomplete for the Nationwide 45 Day bank account and the 125 Day bank account and no reconciliation is available.
  - c) To approve the Yorkshire Bank reconciliation to 01-12-2020 (*attached*)
  - d) To approve accounts for payment in December 2020 (*attached*)
  - e) To note accounts paid November 2020 (*attached*)
  - f) To note financial position/management accounts to end December 2020 (*attached*)
  - g) To approve the timesheets submitted by the clerk
  - h) To approve changes to the registered address and to named individuals, including level of

## Ordinary Meeting Agenda (cont.)

access to the banking accounts held by the parish council at the Yorkshire Bank and the Nationwide Building Society.

- i) To consider matters regarding the pension scheme provider and new employee contracts

### 7. **Budget Proposal and Precept Setting 2021-22**

To consider the proposed budget and decide on the level of precept to be levied in Financial Year 2021-22 (*attached*)

### 8. **Deeds of Variation**

To consider the document provided by Chambers Fletcher (*to follow*)

### 9. **St George's Way costings**

To consider the costings received from CHL Solicitors to progress the matter at St. George's Way (*to follow*)

### 10. **Tree Management Report**

a) To discuss the contents of the tree management report

b) To consider the quotations for tagging trees (*to follow*)

### 11. **Additional Flower Bed**

To discuss the proposed new flower bed by the Kingsmead sign (Northwich town end) following the receipt of information which necessitates reconsidering the proposed size of the bed.

### 12. **Quotation for tree works at Buckingham Drive**

To consider the quotation received for the tree works recommended (*attached*)

To consider any other issues regarding tree maintenance that have been raised.

### 13. **Landscaping works**

To consider if all requested landscaping works have been completed by the contractor.

### 14. **Ponds Works**

To consider any issues raised regarding ponds, culverts, or drainage.

### 15. **Play Parks**

To consider any issues raised regarding play parks.

### 16. **Newsletter sponsorship**

To consider a response to an enquiry about business sponsorship of a parish newsletter.

### 17. **Agenda items for the next meeting**

To note agenda items to be considered at the January meeting

### 18. **Close of meeting**