



Kingsmead Parish Council
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Clerk: Lara Jacob
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held online using Zoom video conferencing on Monday 15 February 2021 at 7.30pm

Go to <https://us02web.zoom.us/j/87944192588?pwd=c2lkNjkwUnZHTVBjBkZGppRitlUT09>

Meeting ID: 879 4419 2588

Passcode: 503257

Lara Jacob

Lara Jacob, Clerk to the Council

Date: 9 February 2021

AGENDA

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct
3. **Public open forum**
a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
To receive a report from PCSO Phil Hambleton (*to follow*)
5. **Approval and receipt of Minutes**
a) **To approve** the minutes of the Ordinary Meeting held on 18 January 2021 (*attached*)
b) **To approve** the minutes of the Extra Ordinary Meeting held on 25 January 2021 (*attached*)
6. **Finance and administration**
a) **To approve** the Unity Trust bank reconciliation to 03-02-2021(*attached*)
b) **To approve** bank reconciliation for the Nationwide 45 Day bank account to 03-02-21 and the 125 Day bank account to 19-01-2021 (*attached*)
c) **To approve** the Yorkshire Bank reconciliation to 31-12-2020 (*attached*)
d) **To approve** accounts for payment in February 2021 (*attached*)
e) **To note** accounts paid January 2021 (*attached*)
f) **To note** financial position/management accounts to end February 2021 (*attached*)
g) **To consider** if a transfer of funds from the Nationwide 45-day savings account to cover future payments is necessary.
h) **To note** that a precept request of £198,482, being a charge of £104.69 on each Band D

Ordinary Meeting Agenda (cont.)

equivalent property (0% increase on 2020/21) was made to Cheshire West and Chester Council.

i) **To approve** the purchase of Close of Year services from Rialtas at a cost of £560 (plus VAT) which includes the restatement of the accounts from Receipts and Payment to Income and Expenditure, necessary as the parish council have exceeded the £200,000 turnover figure for financial year 2020/21.

j) **To approve** the timesheets submitted by the clerk

7. **Planning Applications**

a) **To note** that Cheshire West and Chester (CWAC) have approved the following planning applications:

20/03072/FUL Northwich Fire Station Braddon Close Davenham Northwich CW9 8HQ

Proposal: Single storey rear extension, external alterations including facade treatments, replacement windows and doors, new external access door and external hard and soft landscaping works.

20/04298/FUL 1 Mereworth Drive Northwich Cheshire CW9 8WY

Single storey side/rear extension

b) **To note** that the following application was received, circulated and no comment is to be made:

20/04858/FUL Anderton Place Sandbach Drive Northwich

Proposal: Replacement of the roof covering

c) **To consider** a response to the following planning application:

21/00074/FUL 10 Kensington Way Davenham Northwich Cheshire CW9 8GG

Proposal: Alterations to front to replace garage door with a window for a garage Conversion

d) **To note** that a consultation has been advised on the HS2 Phase 2a Scheme between the West Midlands and Crewe. The consultation will close at **11:45pm on Friday, 26 February 2021** and can be accessed here: www.hs2.org.uk/phase2a

8. **Deeds of Variation**

To consider the document provided by Chambers Fletcher (*to follow*)

9. **St George's Way**

To receive any updates following the latest communication sent by CHL Solicitors.

10. **Grounds Maintenance Contract**

To review the tender contract and highlight any questions or key elements for the forthcoming meeting between representatives of Countrywide and representatives of the parish council on 16 February 2021.

11. **Environmental Matters**

a) Additional Flower Bed – **to consider** quotations (if received) for installing electrical lighting at the Kingsmead sign located behind the proposed flower bed

b) **To approve** the adoption of the Tree Management Policy (*attached*)

c) **To consider** the quotations for tagging trees (*to follow*)

d) **To consider** any action to be taken following resident queries on the pruning of trees at Burwudsley Close and Buckingham Close/Gardens (*emails forwarded*)

e) **To consider** any further action to be pursued in relation to the water run-off and drainage issues at Dobells Road pathway and junction of St Georges, raised by residents (*emails forwarded*)

Ordinary Meeting Agenda (cont.)

f) **To consider** quotations (if received) for brickwork repairs, electrical repairs and the repair of railings at the Clocktower

g) **To note** correspondence from a resident regarding accessibility to a footpath adjacent to the Willows apartment block at the end of Sandbach Drive and to consider any action the parish council can take (*attached*)

h) **To receive** an oral report on other issues raised by residents.

12. **Ponds Works**

To consider any issues raised regarding ponds, culverts, or drainage.

13. **Play Parks**

a) **To consider** the recommendation from the Play Area Committee that the play equipment at Burwudsley Park be removed following the latest play inspection report.

b) **To consider** the gradual replacement of the wooden bark floor coverings in the park areas with eco rubber chippings.

14. **Newsletter sponsorship**

To consider the information and advice received regarding business sponsorship of a parish newsletter.

15. **Clerk Vacancy**

To receive an update on the recruitment process.

16. **Agenda items for the next meeting**

To note agenda items to be considered at the March meeting

17. **Close of meeting**

Closed session items

Members of the public should be aware that the council may take a vote on any item on the agenda to resolve that the item be dealt with in closed session. The law permits the exclusion of the press and public when the council is discussing matters which may contain sensitive information, such as legal advice or matters pertaining to individuals.

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.