



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on
Monday 17th June at 7:30pm in Kingsmead School, Dukes Way
 where the following business will be considered and transacted.
 All councillors are hereby summoned to attend.

050	Apologies	To receive , with explanation, apologies for absence.
051	Co-Option	To receive applications for the casual vacancy and to approve a co-option as appropriate
052	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
053	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 053.1. Cheshire West and Chester Councillors – reports and updates 053.2. PCSO monthly report
054	Minutes	To approve and sign the minutes of the following meetings: a) Annual Council meeting held on Monday 20 th May 2024. b) Annual meeting of the parish held on Monday 20 th May 2024
055	Committees & Working Gps.	To confirm any amendments to the membership of the committees and working groups for the forthcoming year.
056	Finance & Administration	056.1. To receive bank statements and to approve the bank reconciliations to the end of May-2024. 056.2. To note the financial position as of 31 st May 2024. 056.3. To consider and approve the payments for June-2024. 056.4. To approve expenses for the Clerk for the period of May-2024. 056.5. To approve and sign the minutes of a meeting of the Finance Committee held on Monday 3 rd June and to note the following recommendations: <ul style="list-style-type: none"> • The adoption of revised NALC Model Financial Regulations 056.6. To receive the Internal Auditors Report for the financial Year 2023/24 and to consider any recommendations made. 056.7. Annual Governance and Accountability Return 2023/24 To review the Annual Governance Statement and the Accounting Statements for the financial year to 31 March 2023, Part 3 Section 1 and 2 by: <ol style="list-style-type: none"> a) Considering and responding to the nine statements in Section 1 – The Annual Governance Statement 2023/24 b) Considering and confirming the figures entered in Section 2 – The Accounting Statements 2023/24 c) To note the arrangements for the Public Right to View of the unaudited accounts. 056.8. To consider and approve renewal quotes from CLEAR insurance for the 2024-2025 policy.
057	Review of KPC Policies	To consider and update as appropriate the following policies: <ol style="list-style-type: none"> a) Standing Orders b) Risk Management Register

2024-06 KPC Meeting
 12th June 2024
Wendy Maddock

		c) Model Financial Regulations (see agenda item 055.5)	
058	Planning	<p>058.1. To note any planning decisions received since the last meeting.</p> <p>a) <u>25 Blakemere Drive (24/00643/FUL)</u> – Approved Erection of single storey detached garage, replace existing fencing with brick wall</p> <p>058.2. To note the following communications received from CW&C Planning:</p> <p>a) Changes to the current arrangements for requesting extra time to make comments. b) Drop-in invitation regarding the local plan consultation</p> <p>058.3. To receive any other updates and to approve actions as appropriate.</p>	
059	Parks and Environment	<p>059.1. To approve and sign the minutes of a meeting of the P&E Committee held on Monday 10th June and to note the following recommendations:</p> <p>a) That a more detailed consultation with residents local to Kensington Way park is now carried out to share details of the proposed project. b) That a full refurbishment of Campbell Close park is deferred to the new financial year and only remedial works to the swing and removal of the mushrooms is undertaken now.</p> <p>059.2. Crown Hedge</p> <p>a) To receive any update from CW&C regarding the crown hedge maintenance b) To consider and approve letters to be sent regarding the current state of the crown hedge.</p> <p>059.3. To consider and approve any actions required regarding the management of Coronet Pond.</p> <p>059.4. To consider and approve quotes from Caddis for various tree work.</p> <p>059.5 To consider and approve any request received from United Living to allow installation of equipment on KPC Land.</p> <p>059.5. To consider a further request for work to be carried out at Simmonds Way.</p> <p>059.7. To confirm the dates for an orchard community volunteer day and next litter picking.</p> <p>059.8. To receive any other updates and to approve actions as appropriate.</p>	
060	Community	<p>060.1. To note the response from CW&C regarding the PC's submission to its consultation request regarding the roundabout sponsorship signs</p> <p>060.2. To note the school Summer Fair will be held on Saturday 22nd June.</p> <p>060.3. To receive any other updates and to approve actions as appropriate.</p>	
061	ChALC AGM Motions	To consider and approve if Kingsmead Parish Council will submit a motion to be heard at the Annual General Meeting of ChALC.	
062	Resident Matters	To note resident communications and to consider any actions as appropriate.	
063	Clerk's Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.	
064	AOB	Items to be placed on the agenda for future meetings.	
065	Next Meetings	Parks & Environment Committee	Monday 8 th July at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 15 th July at 7.30pm in Kingsmead School
066	Exclusion of Press & Public	It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items.	
067	Deed of Variation	To consider and approve changes to the management of Deeds of Variation.	

