



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 18th November at 7:30pm in Kingsmead School, Dukes Way** where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

154	Apologies	To receive , with explanation, apologies for absence.
155	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
156	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 156.1. Cheshire West and Chester Councillors – reports and updates 156.2. PCSO monthly report
157	Minutes	To approve and sign the minutes of the following meetings: 157.1. A Full Council meeting held on Monday 21 st October 2024. 157.2. A meeting of the Parks and Environment committee held on Monday 4 th November.
158	Finance & Administration	158.1. To receive bank statements and to approve the bank reconciliations to the end of Oct-2024. 158.2. To note the financial position as of 31 st Oct-2024. 158.3. To consider and approve the payments to be made to be made in Nov-2024. 158.4. To note an invoice paid in Oct-2024 to The Fun Experts for £1304. 158.5. To consider the movement of funds from the Nationwide 125-day Notice account. 158.6. To note the LGS Pay Award for 2024-25 and to approve a salary increase for the Clerk/RFO with effect from 1st April 2024. 158.7. To consider and approve an overtime payment to the Clerk. 158.8. To approve expenses for the Clerk for the period of October 2024. 158.8. To approve the revised insurance premium for 2024-25. 158.10. To receive any other updates and to approve actions as appropriate.
159	Planning	To consider any planning applications and to note any planning decisions received since the last meeting.
160	Parks and Environment	160.1. To receive feedback from the Parks and Environment Committee about the proposed tender documentation for the grounds maintenance contract. 160.2. To agree a meeting of the Parks and Environment Committee to review its budget for the next financial year.

		<p>160.3. Crown Hedge Update:</p> <ul style="list-style-type: none"> a) To receive an update regarding latest communications with CWaC b) To approve a contract from CWaC for the crown hedge maintenance c) To confirm next actions for engagement with Northwich Town Council. <p>160.4. To receive the monthly report from Countrywide and to agree any actions as appropriate.</p> <p>160.5. To consider quotes for the following works:</p> <ul style="list-style-type: none"> a) Tree works in the park area adjacent to 23 Castlemead Walk. b) Pruning guidance for the orchard at St. George's field. <p>160.6. To consider any action to be taken regarding a laurel hedge opposite 11 Waverton Close.</p> <p>160.7. To consider a request to plant conifers on the corner of Tatton Close opposite no.6.</p> <p>160.8. To receive any other updates and to approve actions as appropriate.</p>	
161	Community	<p>161.1. To receive an update from Cllr Swift regarding a recent town and parish council event held by the Police and Crime Commissioner.</p> <p>161.2. To receive the annual report from Cheshire Fire and Rescue Service.</p> <p>161.3. To receive any other updates and to approve actions as appropriate.</p>	
162	Events	<p>162.1. Christmas 2024 Planning</p> <ul style="list-style-type: none"> a) To receive an update regarding the Christmas event and expenditure YTD. b) To approve any actions or changes to the budget if required. <p>162.2. To note communications received about proposed VE Day 80th Anniversary Celebrations.</p> <p>162.3. To note that the Finance Committee requires budget proposals from the Events Working Group by the end of December.</p> <p>162.4. To receive any other updates and to approve actions as appropriate.</p>	
163	Consultation Request	To consider a KPC response to the Ministry of Housing, Communities & Local Government open consultation: "Enabling remote attendance and proxy voting at local authority meetings".	
164	Resident Matters	To note resident communications and to consider any actions as appropriate.	
165	Clerk's Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.	
166	AOB	Items to be placed on the agenda for future meetings.	
167	Next Meetings	Parks & Environment Committee	Monday 9 th December at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 16 th December at 7.30pm in Kingsmead School