



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on
Monday 20th January at 7:30pm in Kingsmead School, Dukes Way
 where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

206	Apologies	To receive , with explanation, apologies for absence.
207	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
208	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 208.1. Cheshire West and Chester Councillors – reports and updates 208.2. PCSO monthly report
209	Minutes	To approve and sign the minutes of the following meetings: a) Full Council meeting held on Monday 16 th December 2024 b) Finance Committee meeting held on Monday 6 th January 2025 c) Parks & Environment Committee meeting held on Monday 13 th January 2025
210	Finance & Administration	210.1. To receive bank statements and to approve the bank reconciliations to the end of Dec-2024. 210.2. To note the financial position as of 31 st Dec-2024. 210.3. To note the receipt or transfer of the following funds in Dec-2024: <ul style="list-style-type: none"> • Transfer of £20,000 from Redwood Bank to Unity Trust account • Receipt of £795 from CW&C – Members budget from Cllr Dan Marr • Receipt of £690.08 from the Christmas event – a net income of £676.08 after payment of expenses. 210.4. To consider and approve the payments to be made to be made in Jan-2025. 210.5. To approve expenses for the Clerk. 210.6. To consider and approve a proposal from LCC to provide consultancy support for future large scale procurement exercises. 210.7. To receive any other updates and to approve actions as appropriate.
211	Budget Proposal and Precept for 2025-26	211.1. To consider and approve the recommendation of the Finance Committee to adopt the proposed budget for 2025-2026 with a projected spend of £256,635.00. 211.2. To note the Finance Committee's recommendation to set the following ear-marked reserves as part of the 2025-2026 budget: <ul style="list-style-type: none"> • Play equipment: opening reserve of £2000. • Asset repairs/replacement: opening reserve of £5000. • Events: opening reserve of £676 (and all income received from future KPC managed events). • Crown roundabout maintenance: opening reserve of £637.30 (and future payments received from CWaC from the roundabout advertising scheme).

		211.3. To consider and approve the precept for 2025-2026, to be set at a balancing sum of £223,601.00 giving a Band D charge of £116.90, which is a 45p per month (or 4.9%) increase on last year's charge.	
212	Planning	<p>212.1. To consider or note any planning applications received since the last meeting:</p> <ul style="list-style-type: none"> • <u>Poors Wood</u> – adjacent to play area at Hilltop Grange (24/03716/TPO) Removal of mature ash tree group of three to ground level <p>The closing date on this application for consultee comments was 10th January. It was reviewed by the Planning WG (Cllr HW & Cllr AL) and no comments were submitted.</p> <p>212.2. To note any planning decisions received since the last meeting:</p> <ul style="list-style-type: none"> • <u>27 Blenheim Drive</u> (24/01076/FUL) – Appeal Upheld Proposed family room and additional bedroom 	
213	CW&C Locality Office	To approve 2x representatives of KPC to attend a Connections Locality meeting on Tuesday 11 th February and to agree any topics to be raised.	
214	KPC Policy Review	To review (and update as appropriate) the following Kingsmead policies: a) Co-option Policy b) Training Policy	
215	Parks and Environment	<p>215.1. To consider and approve the following recommendations from the Parks and Environment Committee:</p> <ol style="list-style-type: none"> To sign a section 115e licence enabling KPC to maintain the crown roundabout To adopt the following revised policies: <ul style="list-style-type: none"> - Climate Emergency Declaration and Action Plan - Play Area Inspection & Maintenance Policy <p>215.2. To receive communications from CW&C regarding unadopted paths and to consider actions to be taken.</p> <p>215.3. To consider and approve a plan for installing bird/owl/bat boxes.</p> <p>215.4. To receive an update about grit boxes in Kingsmead and to consider any actions to be taken.</p> <p>215.5. To consider a response to a consultation request from Cheshire Wildlife Trust regarding a 10-year plan for local woodland management.</p> <p>215.6. To receive any other updates and to approve actions as appropriate.</p>	
216	Community	<p>216.1. To consider a request for a memorial bench at Coronet pond and to approve a policy for any future requests.</p> <p>216.2. To consider any actions to be taken regarding the adoption of the roads and pathways at Hilltop Grange.</p> <p>216.3. To receive any other updates and to approve actions as appropriate.</p>	
217	Events	<p>217.1. To receive any feedback about an event to mark the 80th anniversary of VE-Day</p> <p>217.2. To receive any other updates and to approve actions as appropriate.</p>	
218	Resident Matters	To note resident communications and to consider any actions as appropriate.	
219	Clerk's Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.	
220	AOB	Items to be placed on the agenda for future meetings.	
221	Next Meetings and Other Dates	Community Litter Pick	Sunday 26 th January at 10.00am in Kingsmead Square
		Parks & Environment Committee	Monday 10 th February at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 17 th February at 7.30pm in Kingsmead School