



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 24th February at 7:30pm in Kingsmead School, Dukes Way** where the following business will be considered and transacted.
All councillors are hereby summoned to attend.

222	Co-option	To receive applications for the casual vacancy and to approve a co-option as appropriate
223	Apologies	To receive , with explanation, apologies for absence.
224	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
225	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 225.1. Cheshire West and Chester Councillors – reports and updates 225.2. PCSO monthly report
226	Minutes	To approve and sign the minutes of a Full Council meeting held on Monday 20 th January 2025.
227	Finance & Administration	227.1. To receive bank statements and to approve the bank reconciliations to the end of Jan-2025. 227.2. To note the financial position as of 31 st Jan-2025. 227.3. To note the following receipts or transfer of funds: <ul style="list-style-type: none"> • Receipt of £965 from CWaC in January – Members budget from Cllr Gaynor Sinar. • Receipt of £100 from Cadent Gas in January. • Transfer of £6,000 in February from Hampshire Trust Bank to Unity Trust current account. 227.4. To consider and approve payments to the sum of £12,385.07 to be made in Feb-2025. 227.5. To approve expenses for the Clerk. 227.6. To approve using Pear Technology for mapping services in the next financial year.
228	Planning	228.1. To consider or note any planning applications received since the last meeting: <ul style="list-style-type: none"> • <u>9 Chelford Drive</u> (25/00056/FUL) First floor front extension and garage conversion The closing date on this application for consultee comments was 13 th February. It was reviewed by the Planning WG (Cllr HW & Cllr AL) and no comments were submitted. 228.2. To receive any other updates and to approve actions as appropriate.
229	Asset Register	To review and confirm the asset register is correct for the 2024-2025 financial year.
230	KPC Policy Review	230.1. To review (and update as appropriate) the following Kingsmead policies: <ol style="list-style-type: none"> a) Investment Policy b) Grants Policy c) Complaints Procedure 230.2. To approve the KPC Training Policy following the addition of revisions agreed at the last council meeting.
231	Parks and	231.1 To receive reports and updates from Countrywide Grounds Maintenance.

	Environment	<p>231.2. A533 Kingsmead spine road sweeping by Northwich Town Council a) To note the Chair and Clerk approved this to be done on 17th Jan at a cost of £175 (+VAT). b) To consider regular quarterly sweeping by NTC at a cost of £200 (+VAT) per clean.</p> <p>231.3. Crown Hedge Update a) To note the completion of the maintenance contract and S115E licence by CWaC. b) To note additional costs for the initial cut of the hedge by NTC.</p> <p>231.4. To consider and approve actions regarding the contract for the “Maintenance of Kingsmead’s Ponds, Drainage System and West Boundary Plantation Access Track”.</p> <p>231.5. To consider and approve quotes for the following: a) To replace the socket box on the Busy Bees tree at a cost of £200. b) To install solar lighting on the Kingsmead sign opposite SJD at a cost of £1500.</p> <p>231.6. To consider and approve next actions for the following: a) Maintenance of fencing and woodland areas between Stretton Close and Waystead Close. b) Maintenance of gates at the end of Mereworth Close. c) Maintenance of unadopted paths within Kingsmead.</p> <p>231.7. Orchard Project a) To receive an update from Cllr B Boylan following the volunteer day on 11th Feb. b) To consider and approve next actions, including the possible purchase of suitable pruning equipment (at an approx. cost of £350).</p> <p>231.8. To consider and approve a plan for installing bird/owl/bat boxes.</p> <p>231.9. To note the response from VMO₂ regarding KPC’s request for support from their “Community Give-Back” scheme and to consider next actions.</p> <p>231.10. To consider a response to a consultation request from Cheshire Wildlife Trust regarding a 10-year plan for local woodland management.</p>
232	Community	<p>232.1. To note communications from SJD and CWaC regarding a recent road traffic incident on the A533 Kingsmead spine road and to approve any further actions.</p> <p>232.2. To consider consulting with Kingsmead School regarding the viability of a shared community building.</p> <p>232.3. To consider and approve publishing a spring newsletter.</p> <p>232.4. To note information received from Davenham and Bostock Parish Council regarding proposed construction works on land south west of Gadbrook Park alongside the A556 (Stoford).</p> <p>232.5. To note an invitation from Kingsmead Friends Association for KPC to attend their outdoor laser show on Friday 21st November.</p> <p>232.6. To consider a request from Davenham Players Theatre to hang advertising banners on The Kingfisher roundabout for future productions.</p>
233	Events	To confirm a date for a meeting of the Events Working Group to start planning for 2025.
234	Resident Matters	To note resident communications and to consider any actions as appropriate.
235	Clerk’s Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.
236	AOB	Items to be placed on the agenda for future meetings.
237	Next Meetings	Parks & Environment Committee
		Monday 10 th March at 7.30pm in Kingsmead School
		Kingsmead Parish Council
		Monday 24 th March at 7.30pm in Kingsmead School