



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on
Monday 24th March at 7:30pm in Kingsmead School, Dukes Way
 where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

244	Apologies	To receive , with explanation, apologies for absence.
245	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
246	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 246.1. Cheshire West and Chester Councillors – reports and updates 246.2. PCSO monthly report
247	Minutes	To approve and sign the minutes of the following meetings: a) Full Council meeting held on Monday 24 th February 2025. b) Parks & Environment Committee meeting held on Monday 10 th March 2025.
248	Parks and Environment	248.1. To receive feedback from a Parks and Environment Committee meeting held on Monday 10 th March and to consider the following recommendations: a) That the short-cut at Earl's Way is blocked off. b) That new planting is undertaken to make the blocking off permanent and any damage caused to the planting is treated as criminal damage, which should be reported accordingly. c) That a review is carried out of other short-cuts along top path and a decision made about whether they should also be closed off. 248.2. To consider next actions regarding a path at Claremont Close – Capesthorne Close.
249	Finance & Administration	249.1. To receive bank statements and to approve the bank reconciliations to the end of Feb-2025. 249.2. To note the financial position as of 28 th Feb-2025. 249.3. To note the following receipts or transfer of funds: <ul style="list-style-type: none"> • Receipt of £637.70 from CWaC in February – Crown Hedge Roundabout Contract (Nov-2024 to March-2025 payment). • Transfer of £13,500 in March from Hampshire Trust Bank to Unity Trust current account. • The transfer of funds from the Nationwide 125-day account has been cancelled. 249.4. To consider and approve payments to the sum of £13,405.71 to be made in Mar-2025. 249.5. To approve expenses for the Clerk. 249.6. To consider and approve a proposal from Cadent Gas for an additional Gas Governor Lease. 249.7. To consider and approve the ongoing engagement of Shires Accountants for the provision of payroll services. 249.8. To approve the following IT expenditure: a) WordPress plug-in to manage site attacks (costs vary depending on plug-in capabilities) b) Norton upgrade (at a cost of £39.99 pa)

		<p>249.9. To note the increase, with immediate effect, for the monthly hire of the storage unit from £86.67 to £108 (plus VAT).</p> <p>249.10 To note the annual increase of 4.5% for the Hutchison 3G mobile phone, giving a new monthly cost of £18.06 (plus VAT), effective from 1st April 2025.</p> <p>249.11. To note the instruction given by the Clerk to Tatton Fencing to replace a rotten gate post at Pulford play area at a cost of £170 (plus VAT). Work to be completed 26th March.</p>	
250	Planning	To consider or note any planning applications received since the last meeting.	
251	KPC Policy Review	<p>To review (and update as appropriate) the following Kingsmead policies:</p> <ul style="list-style-type: none"> a) Reserves Policy b) Email and Internet Usage Policy c) Retention of Documents Policy d) Vexatious Policy 	
252	Community	<p>252.1. To note the recent achievement of the Kingsmead Mini-Police on winning the Richard Walduck award at the National Crimebeat Awards and to approve the following actions:</p> <ul style="list-style-type: none"> a) To commend PCSO Robertson to the Chief Constable of Cheshire and the Cheshire Police and Crime Commissioner for his commitment and dedication to community policing. b) To consider a small presentation to the Mini-Police and PCSO Robertson. <p>252.2. To approve the spring newsletter for publication.</p> <p>252.3. To consider and approve actions to improve council communications with the community:</p> <ul style="list-style-type: none"> a) Noticeboard – refurbishment or replacement b) Website review – to be co-ordinated by Cllr Herring. <p>252.4. To note the next litter pick on Sunday 30th March – to be managed by Cllr Hoey.</p> <p>252.5. To consider and approve a request from Chambers Fletcher for authorisation to act on behalf of Kingsmead Parish Council when home buyers are asked to complete additional forms (in particular the RX3 form) by Land Registry.</p>	
253	Events	To receive feedback from the Events Working Group and to consider a request for funding to the sum of £5,000 to run events on Thursday 8 th May and Saturday 28 th June.	
254	Resident Matters	To note resident communications and to consider any actions as appropriate.	
255	Clerk's Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.	
256	AOB	Items to be placed on the agenda for future meetings.	
257	Next Meetings	Finance Committee	Monday 7 th April at 7.30pm in Kingsmead School
		Parks & Environment Committee	No meeting in April
		Kingsmead Parish Council	Monday 28 th April at 7.30pm in Kingsmead School