



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on
Monday 28th April at 7:30pm in Kingsmead School, Dukes Way
 where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

265	Apologies	To receive , with explanation, apologies for absence.
266	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
267	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 267.1. Cheshire West and Chester Councillors – reports and updates 267.2. PCSO monthly report
268	Minutes	To approve and sign the minutes of the following meetings: a) Full Council meeting held on Monday 24 th March 2025. b) Finance Committee meeting held on Monday 7 th April 2025.
269	Finance & Administration	269.1. To note and approve the following matters from the minutes of a Finance Committee meeting held on Monday 7 th April: a) Financial position as of 31 st March 2025 (2025/04/07 – 261.1) b) Recommendations for changes to the 2025-2026 budget (2025/04/07 – 261.2) c) Transfer of funds to deposit accounts (2025/04/07 – 262.2) d) Cllr Jewitt to be added as an additional bank signatory (2025/04/07 – 262.3) 269.2. To note receipt of the parish precept of £223,601 on 4 th April. 269.3. To approve the council's ongoing affiliation to ChALC. 269.4. To consider and approve payments to the sum of £17,512.94 to be made in Apr-2025. 269.5. To approve expenses for the Clerk for the period of March-2025. 269.6. To consider and approve JDH Business Services for the internal audit of the 2024-2025 financial year and to approve the draft AGAR accounting statements for submission. 269.7. To consider and approve the following variable direct debit and recurring payments (quoted exclusive of VAT): <ul style="list-style-type: none"> • ICO registration fee (£35.00 pa) • Telecoms World VOIP phone service (£19.53 pm - estimated) • 3 Mobile phone (£18.06 pm) • KAP Property Holdings (£108.33 pm) • Lloyds charge card fee (£3.00 pm service fee/max £1500 spend pm) • Unity Trust Bank account fees (£9.40 pm – averaged over last 6-months) 269.8. To consider alternative storage facilities, instead of the ongoing use of KAP Property Holdings (previously New Cheshire Business Park).

270	Planning	<p>270.1. To consider or note any planning applications received since the last meeting:</p> <ul style="list-style-type: none"> • <u>12 Mereworth Drive (25/00922/FUL)</u> Alterations to garage to change door to a window, erection of a two-storey rear extension. <p>270.2. To note any planning decisions received since the last meeting:</p> <ul style="list-style-type: none"> • <u>11 Mayfair Drive (25/00353/FUL)</u> – Approved Single storey rear extension 						
271	KPC Policy Review	<p>To review (and update if appropriate) the following Kingsmead policies:</p> <ol style="list-style-type: none"> a) Equality Policy b) Staff Disciplinary Policy 						
272	Parks & Environment	<p>272.1. To receive an update from Countrywide Grounds Maintenance and to approve any actions as appropriate.</p> <p>272.2. To consider next actions regarding a path at Claremont Close – Capesthorne Close.</p> <p>272.3. To consider and approve the following regarding the pond on Coronet Avenue:</p> <ol style="list-style-type: none"> a) A request to install two signs, with new advisory messages, to replace four existing signs. b) A request to install a duck pond <p>272.4. To consider repairing or removing the fence on the path between the end of Buckingham Drive and top path.</p>						
273	Community	<p>273.1. To approve a letter of commendation for PCSO Robertson in recognition of his ongoing work with the mini-police and to consider a suitable presentation gift.</p> <p>273.2. To note the next litter pick on Sunday 27th April – to be managed by Cllr Herring.</p>						
274	Events	<p>To receive feedback from the Events Working Group about proposed activities to commemorate the 80th anniversary of VE Day:</p> <ol style="list-style-type: none"> a) To approve plans for lighting the beacon and fireworks on Thursday 8th May. b) To approve an outline plan for a “picnic-in-the-park” on Saturday 28th June. 						
275	Resident Matters	<p>To note resident communications and to consider any actions as appropriate.</p>						
276	Clerk’s Report	<p>To receive an update on issues not covered elsewhere on the agenda and to note any actions.</p>						
277	AOB	<p>Items to be placed on the agenda for future meetings.</p>						
278	Next Meetings	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Parks & Environment Committee</td> <td>Monday 12th May at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Annual Parish Meeting</td> <td>Monday 19th May at 7.00pm in Kingsmead School</td> </tr> <tr> <td>Annual Meeting of Kingsmead PC</td> <td>Monday 19th May in Kingsmead School – to start on the arising of the Annual Parish meeting.</td> </tr> </table>	Parks & Environment Committee	Monday 12 th May at 7.30pm in Kingsmead School	Annual Parish Meeting	Monday 19 th May at 7.00pm in Kingsmead School	Annual Meeting of Kingsmead PC	Monday 19 th May in Kingsmead School – to start on the arising of the Annual Parish meeting.
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