





KINGSMEAD

PARISH COUNCIL

Policy Name	Banners and Advertisements Policy
Date Created	28.05.2024
Document Owner	Wendy Maddock
Revision Number	1
Date of Last Revision	May-2024
Review Date	June-2028

Signed and Dated		
Chair		28.05.24
Clerk		28.05.24

Revision	Change Content	Date
1	Escalation procedure added	28.05.24

Banners, Advertisements and Notice Board Policy

Kingsmead Parish Council will support the promotion of local non-political and non-commercial voluntary, community and charitable events which are of interest to residents.

Banners

Professionally prepared banners promoting local events may be attached using cable ties (or similar removable attachment) to Kingsmead Parish Council railings on the Kingsmead spine road no more than 2 weeks in advance of the event. These should not contravene the interests of public safety or visual amenity.

Banners should be removed as soon as possible after the date of the event and no more than one week after the event has finished.

There should be a minimum of seven clear days between the display of banners by the same organisation.

Banners which do not meet these requirements may be removed and destroyed without prior notice.

Where an organisation fails to meet the above requirements three times in a 12-month rolling period, the organisation will be prevented from advertising for a period of one calendar year from the last contravention of this policy.

Noticeboard

Community notices may be posted in the Parish Council noticeboard up to size A4, space permitting. Notices should be passed to the Clerk or a Member of the Council who may access the noticeboard.

Social Media and website

Information about local interest events and activities may also be shared by the Clerk via the Facebook page and on the Kingsmead Parish Council website. Requests should be made to the Clerk on 01606 533858 or clerk@kingsmeadpc.org.uk