



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 17th November at 7.30pm in Kingsmead School, Dukes Way** where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

158	Co-option	To receive applications for the casual vacancy and to approve a co-option as appropriate
159	Apologies	To receive , with explanation, apologies for absence.
160	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
161	In Memory	Kingsmead Parish Council would like to pay their respects to ex-Councillor Andrew Murison, who has recently passed away. The parish council sends its condolences to his family and friends at this sad time.
162	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 162.1. Cheshire West and Chester Councillors – reports and updates. 162.2. PCSO monthly report.
163	Minutes	To approve and sign the minutes of the following meetings: 163.1. A meeting of Kingsmead Parish Council, held on Monday 20 th October 2025. 163.2. A meeting of the Parks and Environment Committee, held on Monday 10 th November 2025.
164	Finance & Administration	164.1. To receive bank statements and to approve the bank reconciliations to the end of Oct-2025. 164.2. To note the following transfers of money to the Unity Trust Current account that have been arranged by the clerk under resolution 2024/09/16 – 094.5: a) Transfer of £20,000 from Redwood Bank scheduled for 17-Nov. b) Three scheduled transfers of £20,000 each from Hampshire Trust Bank to be completed on 15-Dec, 19-Jan and 16-Feb. 164.3. To approve the transfer of an additional £15,000 from Redwood Bank on 18th November to cover all the payments to be made in November 164.4. To note the financial position as of 31 st October 2025. 164.5. To consider and approve payments to be made in Nov-2025. 164.6. To approve expenses for the Clerk for the period of Oct-2025.
165	Meeting Schedule	To note the following changes to the meeting dates in 2026: <ul style="list-style-type: none"> February meetings to be held on the first and second Mondays of the month, i.e. 2-Feb (P&E) and 9-Feb (Full Council) March meetings to be held on the fourth and fifth Mondays of the month, i.e. 23-March (P&E) and 30-March (Full Council).
166	Casual Vacancy	To note a casual vacancy has arisen following the resignation of Cllr Jewitt and to approve the next actions to be taken.

167	Committees & Working Groups	167.1. To approve additional members of the following committees and working groups: <ul style="list-style-type: none"> • Finance Committee (a minimum number of 5 councillors is required) • IT Working Group 167.2. To agree a meeting of the IT Working Group.	
168	Planning	168.1. To consider any planning applications received since the last meeting. 168.2. To note any planning decisions received since the last meeting: <ul style="list-style-type: none"> • <u>9 Coronet Avenue (25/02681/TPO)</u> - Approved 1x Oak – Crown reduce by 1.5m. Crown thin by 10% and maintain a healthy balanced shape. 	
169	Parks and Environment	169.1. To receive feedback from a P&E Committee meeting held on Monday 10 th November and to approve or note the following actions: <ol style="list-style-type: none"> a) The Grounds Maintenance tender was published on Friday 7th November, with a submission deadline date of 22nd December. b) An amendment was made to the hedge maintenance schedule prior to publication. c) That signs will now be erected at various points along top-path requesting that short-cuts are no longer used. 169.2. To receive feedback from Cllr Marr about the ownership of a path between Harewood Close and London Road, and to note actions being taken.	
170	Events	170.1. To receive an update from the Events working group about the Christmas event and to note the following costs: <ol style="list-style-type: none"> a) Mack's Music costs confirmed at £810 (previously budgeted at £1200) b) 130x selection boxes purchased at a total cost of £167.70. 170.2. To consider and approve charges to be made for the event attractions. 170.3. To consider and approve the following expenditure: <ol style="list-style-type: none"> a) Purchase of KPC branded merchandise b) Purchase of additional hi-viz jackets for volunteers to use at events. 	
171	Community	171.1. To agree who will attend the KFA event being run on Friday 22 nd November. 171.2. To note the last Community Litter Pick of 2025 will be held on Sunday 30 th November.	
172	CWaC Comms	To receive a report from Cllr Swift about the recent CWaC Locality Connections meeting and to note any actions to be taken.	
173	Resident Matters	To note resident communications and to consider any actions as appropriate.	
174	Clerk's Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.	
175	MAN Update	To receive the latest presentation from Manchester Airport Group to the Parish Council forum.	
176	AOB	Items to be placed on the agenda for future meetings.	
177	Next Meetings	Parks and Environment Committee	Monday 8 th December at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 15 th December at 7.30pm in Kingsmead School