



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

## AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 15<sup>th</sup> December at 7.30pm in Kingsmead School, Dukes Way** where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

185	<b>Apologies</b>	<b>To receive</b> , with explanation, apologies for absence.
186	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
187	<b>Co-option</b>	<b>To receive</b> applications for the casual vacancy and <b>to approve</b> a co-option as appropriate
188	<b>Public Forum</b>	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting.  188.1. Cheshire West and Chester Councillors – reports and updates. 188.2. PCSO monthly report.
189	<b>Community</b>	189.1. <b>To consider</b> a request to hold a community dog show to raise money for Christies Charity and the Manchester Dogs Home at Saint George's field next year.  189.2. <b>To note</b> actions taken following an announcement of a proposed reduction in PCSO numbers across Cheshire and <b>to consider</b> any further actions.  189.3. <b>To receive</b> an update from the Police and Crime Commissioner about future changes .
190	<b>Minutes</b>	<b>To approve and sign</b> the minutes of the following meetings:  190.1. A meeting of Kingsmead Parish Council, held on Monday 17 <sup>th</sup> November 2025. 190.2. A meeting of the Parks and Environment Committee, held on Monday 8 <sup>th</sup> December 2025.
191	<b>Finance &amp; Administration</b>	191.1. <b>To receive</b> bank statements and <b>to approve</b> the bank reconciliations to the end of Nov-2025.  191.2. <b>To note</b> the financial position as of 30 <sup>th</sup> November 2025.  191.3. <b>To consider and approve</b> payments to be made in Dec-2025.  191.4. <b>To approve</b> expenses for the Clerk for the period of Nov-2025.  191.5. <b>To note</b> actions taken regarding the Cadent easement contract and <b>to approve</b> next steps.
192	<b>Casual Vacancy</b>	<b>To approve</b> next actions to fill the casual vacancy.
193	<b>Committees &amp; Working Groups</b>	193.1. <b>To approve</b> additional members of the following committees and working groups: <ul style="list-style-type: none"> <li>• Finance Committee (a minimum number of 5 councillors is required)</li> <li>• IT Working Group</li> </ul> 193.2. <b>To receive</b> feedback following a meeting of the IT Working Group.

194	Planning	<p>194.1. <b>To consider</b> any planning applications received since the last meeting.</p> <p>a) <u>12 Dobell's Road (25/02691/FUL)</u> Demolition of existing rear conservatory and detached garage to side of dwelling, erection of two storey side and single storey rear extensions (this is an amended application).</p> <p>b) <u>16 Monarch Drive (25/03798/FUL)</u> Single storey rear extension and conversion of existing garage.</p> <p>194.2. <b>To note</b> any planning decisions received since the last meeting.</p>	
195	Parks and Environment	<p><b>To receive</b> feedback from a P&amp;E Committee meeting held on Monday 8<sup>th</sup> December and <b>to note</b> the following resolutions:</p> <p>a) Approval of a revised quote from Northwich Town Council for the supply and installation of signs at a cost of £895 (+VAT).</p> <p>b) Approval of a quote from Caddis for tree works on the junction of Regency Way and the A533 Kingsmead road at a cost of £1960 (+VAT).</p>	
196	Events	<p>196.1. <b>To receive</b> feedback from the Christmas event and <b>to approve retrospectively</b> the following additional expenditure with Mack's Music:</p> <p>a) Cost of hiring additional gazebos (due to the inclement weather) and the additional staff needed for setting up, etc.</p> <p>b) Hire of a band (as The Kingfisher was unable to supply one).</p> <p>196.2. <b>To consider</b> a motion to donate some of the income from the Christmas Event to Kingsmead School to help fund the purchase of new music stands.</p>	
197	Resident Matters	<p><b>To note</b> resident communications and <b>to consider</b> any actions as appropriate.</p>	
198	Clerk's Report	<p><b>To receive</b> an update on issues not covered elsewhere on the agenda and <b>to note</b> any actions.</p>	
199	AOB	<p>Items to be placed on the agenda for future meetings.</p>	
200	Next Meetings	Finance Committee	Monday 5 <sup>th</sup> January 2026 – location TBC
		Parks and Environment Committee	Monday 12 <sup>th</sup> January 2026 at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 19 <sup>th</sup> January 2026 at 7.30pm in Kingsmead School
201	Exclusion of Press and Public	<p><b>To consider</b> if members of the press and public should be asked to leave the meeting, by reason of the confidential nature of the business about to be transacted.</p>	
202	Personnel Matters	<p><b>To approve</b> the annual appraisal of the Clerk and <b>to consider</b> any salary change.</p>	