



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 9th February at 7.30pm in Kingsmead School, Dukes Way** where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

248	Apologies	To receive , with explanation, apologies for absence.
249	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
250	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes. Parishioners who wish to speak should inform the clerk prior to the commencement of the meeting. 221.1. Cheshire West and Chester Councillors – reports and updates. 221.2. PCSO monthly report.
251	Minutes	To approve and sign the minutes of the following meetings: 251.1. A meeting of Kingsmead Parish Council, held on Monday 19 th January 2026. 251.2. An extraordinary meeting of Kingsmead Parish Council, held on Monday 26 th January 2026. 251.3. A meeting of the Parks and Environment Committee, held on Monday 2 nd February 2026.
252	Casual Vacancy	To receive an update about the casual vacancy and to agree next actions.
253	Finance & Administration	253.1. To receive bank statements and to approve the bank reconciliations to the end of Jan-2026. 253.2. To note the receipt of £765.24 from CWaC for Crown Roundabout Maintenance covering the period of July-December 2025. 253.3. To note the financial position as of 31 st January 2026. 253.4. To consider and approve payments to be made in Feb-2026. 253.5. To approve expenses for the Clerk for the period of Jan-2026. 253.6. To approve the purchase of 2x KPC gazebos, to be funded primarily by CWaC Members Budget (an application has been submitted for £500 from both Cllr Marr and Cllr Sinar to cover this expenditure).
254	Planning	254.1. To consider any planning applications received since the last meeting. 254.2. To note any planning decisions received since the last meeting. <ul style="list-style-type: none"> • <u>16 Monarch Drive</u> (25/03798/FUL) – Approved Single storey rear extension and conversion of existing garage
255	Parks and Environment	255.1. To receive feedback from a P&E Committee meeting held on Monday 02-Feb and to note the following decisions:

		<ul style="list-style-type: none"> • Approval granted for access into the buffer strip from 20 Ellingham Way (by the home owner only) for maintenance of the boundary fence. • Approval granted for pruning shrubbery at the back of 24 Moreville Close to allow access when the fence is replaced. • Agreement that weekly visual inspections of the play areas should be reinstated. <p>255.2. To receive an update about the Grounds Maintenance contract and to approve signing the 2026-2029 contract.</p> <p>255.3. To consider feedback regarding the installation of signs along Top Path (asking for short-cuts not to be used) and to approve any actions.</p> <p>255.4. To consider the recommendation from the P&E Committee that the revised Ponds and Maintenance Contract be adopted for the period of 1st April 2026 to 31st March 2029, and that a minimum of three contractors be invited to quote for the contract.</p> <p>255.5. To approve a quote from Northwich Town Council for a replacement bench (or benches) at Duke's Way 1 play area.</p>	
256	Community	<p>256.1. To note any update regarding a request to hold a community dog show to raise money for Christies Charity and the Manchester Dogs Home in Saint George's field.</p> <p>256.2. To consider a request from St Luke's Hospice to hang a correx board notice on The Kingfisher roundabout advertising its Midnight Walk on 21st March.</p> <p>256.3. To confirm the next community litter pick on Sunday 22nd February.</p>	
257	ChALC Updates	<p>To note the following updates / training events circulated by ChALC:</p> <ul style="list-style-type: none"> • Update re Chester & Warrington Combined Authority. • Online training – Induction for Councillors and Clerks. • Introduction to Town Planning for Town and Parish Councils. 	
258	Resident Matters	To note resident communications and to consider any actions as appropriate.	
259	Clerk's Report	To receive an update on issues not covered elsewhere on the agenda and to note any actions.	
260	AOB	Items to be placed on the agenda for future meetings.	
261	Next Meetings	Parks and Environment Committee	Monday 23 rd March at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 30 th March at 7.30pm in Kingsmead School